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# Example of Valet Driver Job Description

Our growing company is hiring for a valet driver. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for valet driver

* Maintains good knowledge of the city routes locations and hotel facilities
* Maintains knowledge of flight timings and assist guest in handling and loading baggage whenever required
* Is Responsible for the upkeep and cleanliness of the car used for guest transfer and assists with maintaining vehicles to hotel presentation standards
* Maintaining communication with the front desk staff and volunteer escorts
* Checking email and accessing/printing organization forms and policies
* Must have experience with parking all types of vehicles
* Must be able to drive automatic and standard
* Provide parking service for our guest’s vehicles
* Offer the pick-up and delivery services to our guests
* Assist guests in entering and exiting vehicle

## Qualifications for valet driver

* Must be able to work shift work, including weekends and holidays
* Must pass urine nicotine drug test
* Comfortable, closed toe, non-skid shoes
* Excellent written and oral communication skills with a high degree of professionalism
* Ability to establish and maintain an effective working relationship with patients, employees, and the public
* Projects a professional, caring image of Aspirus in manner and appearance