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# Example of Utilities Manager Job Description

Our growing company is looking to fill the role of utilities manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for utilities manager

* Selection and specification of materials and equipment
* Responsible for responding to Request for Proposals at each Post
* 5-year plan capital development
* Coordination with Posts regarding future RFP projects
* Coordinate and direct the project planning phase in the development of projects, making detailed plans to accomplish goals and direction for the integration of technical activities
* Manage proposal preparation, review, approval and bid/no-bid decisions
* Prepare budgets, bids and contracts for new work opportunities
* Work on and serve as a senior level technical resource on projects
* Provide planning, direction and coordination for all technical activities while achieving optimal use of resources
* Communicate routinely with contractors and design personnel to ensure projects are planned and designed in accordance with project requirements

## Qualifications for utilities manager

* Deliver on the company and BMC strategic priorities
* Motivate professionals across P&U network to realize the BMC vision in sectors
* Assert own ideas and persuade others
* Develop appropriate project plans in alignment with BMC project management methodologies and professional standards
* Be a point of integration
* 5-10 years experience in Utilities-Energy, Smart Cities & Transport