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# Example of Travel LPN Job Description

Our company is hiring for a travel LPN. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for travel LPN

* Answers phones and schedules appointments based on best geographic locations to minimize drive time between patients
* Schedules family meetings when appropriate
* Performs all nursing duties within the scope of a Licensed Practical Nurse (procedures, injections, EKGs, phlebotomy)
* Records patient care documentation in the medical record accurately and timely
* Organizes and accurately processes appropriate documents
* Organizes Provider/RN bags and maintains equipment, responsible for ordering equipment a necessary
* Maintains certifications (LPN & CPR)
* Responsible for note taking during Interdisciplinary Team Meeting
* Responsible for ensuring proper communication between PCP and Palliative Care Team
* Triages patient phone calls to the appropriate destination, ensuring that urgent calls are expedited to the provider

## Qualifications for travel LPN

* 2+ years of related LPN clinical experience
* Must possess and maintain a current driver’s license and operating vehicle within the applicable state to provide transportation of equipment and self to and from various provider’s offices
* 3+ years of LPN experience in a medical setting
* Extensive phlebotomy experience
* Ability to travel in a vehicle for extended periods of time
* Primary location 3800 Embassy Parkway Suite 250 Fairlawn OH