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# Example of Travel Consultant Job Description

Our company is looking to fill the role of travel consultant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for travel consultant

* Knowledge of domestic and international products and destinations (Additional training will be provided)
* Penalty rates will apply for any weekend shifts
* The ability to provide exceptional Customer Service
* The ability to work towards targets including sales, land and sea mix, quality and customer satisfaction
* Strong knowledge of premium products including hotels, cruising and tours
* An ability to adapt communication styles to the audience, communicate confidently, accuracy and able to lead our members to the desired outcomes
* A genuine passion about travel and service
* Full working rights for Australia required
* Ensure optimal executive level service through effective use of our Egencia tools while providing priority wait-listing, preferred seat selection, and upgrade management as needed
* Recommend alternate routes, lowest available fares, booking class, exchange rates and travel products/services and upgrades

## Qualifications for travel consultant

* A love of sales and travel
* Experience using a GDS system, preferably Amadeus
* Superior selling skills & exceptional customer service skills are required
* Flexible and energetic, with the ability to work independently in a team environment
* Ability to navigate and use a variety of computer systems confidently with speed and efficiency
* Enjoy being a part of a global team