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# Example of Transformation Project Manager Job Description

Our growing company is looking to fill the role of transformation project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for transformation project manager

* Program management and development designed to help improve Operations
* Effectively use metrics to track progress, identify issues, make decisions and improvements
* Assist Learning and Development to facilitate design and deployment of training programs specific to the project
* Develop, formalize and then lead the Project Management Office for IT Infrastructure
* To own the Lean transformation project either Local/ Global
* Make sure Transformation objectives & deadlines are met in line with defined Project charter
* To coach Line Manager/ SPOCs on Lean transformation especially during implementation
* Structure, plan and execute a team-wide improvement program covering the key business issues
* Define work plan for his/her team and ensure execution at the right quality level and on time
* Support lean consultants on the ground to help them solve key issues

## Qualifications for transformation project manager

* Bachelor's Degree in Finance or Economics with focus on finance and/ or accounting
* Minimum of 5 years of work experience in a finance role in an international environment, ideally with a focus on financial processes
* Proven leadership and project management experience, organizational and planning skills
* ERP systems (including SAP R/3 and Oracle) and HFM knowledge a must-have
* Proficiency with Microsoft Office Suite Applications is essential
* Bachelor’s or Master’s degree in IT, management or related fields, or related work experience