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# Example of Transfer Analyst Job Description

Our growing company is hiring for a transfer analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for transfer analyst

* The team is involved in monthly activities like P&L difference monitoring of transfer pricing accounts
* The team also ensures accuracy and completeness of transfer pricing calculations
* Other key areas of focus would include the 10K SEC reporting (US GAAP), to understand the business performance and effective tax rates and also projections for tax and capital planning
* Assist with development and maintenance of BEPS documentation requirements
* Assist with routine maintenance of transfer pricing model(s) and perform reconciliations to ensure accuracy of the data
* Book transfer pricing entries into global ERP system and reconcile accounts to ensure accuracy of the data and compliance with transfer pricing objectives
* Serve as a liaison between Finance Department and Tax Department with respect to divisional reporting, legal entity accounting and related party transaction accounting
* Assist with TP inquiries by IRS, state and foreign tax authorities
* Various special projects, as assigned
* Serves as a key technical analyst to assist management in making operational decisions regarding implementation of transfer credit rules and project directions

## Qualifications for transfer analyst

* Bachelor's degree preferred with at least three to five years related to Account Transfers/Operations experience
* Ability to fully analyse and evaluate several potential alternatives to a given challenge and present the results to the appropriate stakeholders to enable a decision on the optimal solution
* Maintains a close working
* Demonstrate a detailed working
* Organisation skills with a flexible approach to work
* Understanding of Global Markets is a plus