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# Example of Transaction Advisory Services Manager Job Description

Our innovative and growing company is looking to fill the role of transaction advisory services manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for transaction advisory services manager

* Helps clients brings a deal to market by preparing carve-out financial statements, performing detailed business valuations, analyzing potential deal structures, and related costs / benefits
* Mobilizes engagement team around a structured process for the evaluation, tracking and reporting of synergy targets
* Acts as a financial advisor across a broad spectrum of transactions through a sophistical analysis of financial information
* Builds an in-depth knowledge of the client's business and stays up-to-date on industry activities, marketplace trends, and leading practices
* Applies quality assurance, risk management, and confidentiality procedures in all areas of work performed and managed
* Interpretation of information memoranda, business plans, publicly available information on the target business
* Review and investigation of historical trading, cash flow and balance sheets
* Managing and working effectively in diverse teams within an inclusive team culture where people are recognised for their contribution
* Coordinate and balance resource sharing both regionally and nationally across industry teams, functional teams and other business units
* Other responsibilities and projects as directed by the TAS Operations Director or National TAS Leader

## Qualifications for transaction advisory services manager

* Transaction experience/exposure would be an advantage
* Focussed on high quality service
* Specific Financial Services industry expertise
* Must have a strong understanding of cost accounting and inventory valuation
* Regularly communicate with client as to engagement issues (e.g., billing, status updates, scope changes) including preparation of proposals, scope of procedures, request lists
* Manages a number of responsibilities in the face of competing priorities