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# Example of Training Instructor Job Description

Our company is hiring for a training instructor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for training instructor

* Resourcefulness and willingness to develop creative solutions to complex problems within defined constraints
* Oversight of Compliance Training
* Assures the training programs are maintained current and incorporate information gained from operating experience, plant procedure changes and revisions, new regulations, and training effectiveness reports
* Follow all company guidelines in your employee and departmental handbooks
* Teach the students how to correctly perform a pre-trip inspection
* Appropriately addresses human resources issues, such as attendance and interpersonal conflicts in the classroom
* Develop, design and elaborate scope of training, course objectives, course training standards, lesson plans, instructional strategies, teaching aids, practical exercises, evaluations and reference material
* Train course participants through formalized or customized training programs on the operation of essential automated systems and equipment
* Manage and lead concurrent training projects to ensure effective scheduling, coordination and monitoring of all project activities by establishing work plans, overseeing, assigning tasks and checking/verifying work of others
* Analyze, plan and conduct training needs analysis for branches and identify performance solutions by liaising with technical resources (internal and external) and client communities

## Qualifications for training instructor

* A seasoned, experienced professional that can demonstrate a full understanding of area of specialization
* Minimum of 2 years of experience in Oracle UPK, with experience in the current UPK version, managing and Leading UPK Teams, and establishing/administrating UPK Knowledge Center
* Experience in configuration management ensuring that training products produced by simultaneously worked releases are not mingled or lose release related relevance
* Knowledge of Army Training and Doctrine Command (TRADOC) policies, guidance, standards, and procedures for implementation of automated systems training, to include Self-Development Training, Agency NET and Operator NET
* To be shortlisted you must hold an appropriate Instructor/Examiner authorization
* Possess solid experience with a scheduled/non-scheduled jet transport carrier or corporate jet operator including 2000 hours as Pilot in Command