Downloaded from <https://www.velvetjobs.com/job-descriptions/trailer>

# Example of Trailer Job Description

Our company is growing rapidly and is looking to fill the role of trailer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for trailer

* Basic knowledge and understanding of existing and newly developed tracking technology
* Participate in projects and departmental initiatives as needed
* Assists agents, BCO’s and third parties via inbound and outbound telephone calls and email in a timely and professional manner Builds and fosters excellent working relationships with BCO’s, agents and third parties
* Coordinates the timely repositioning of trailing equipment to maximize utilization of company controlled equipment in a cost efficient manner
* Facilitate the turn-in of company controlled equipment from cancelled BCO's Provide payment to contractors for services within department policy
* Proactively identify and facilitate operational solutions to prevent potential problems Maintains current knowledge of Landstar and Trailer Utilization Department policies and procedures
* Must perform duties to the standards of the job description and comply with the company's policies, practices, and procedures
* Stacking bags according to specific dealer's order
* Properly load and stack orders onto trailer
* Identify, diagnose and resolve trailer related issues

## Qualifications for trailer

* Repetitive bending, lifting
* 1+ years of mechanical experience with on the job training or Diploma in vehicle maintenance from vocational or trade school
* May require ASE certifications
* Microsoft Office and Internet knowledge
* Excellent communication, decision making and organizational skills, required
* Proficient knowledge of Word and Excel, required