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# Example of Trader Assistant Job Description

Our company is looking for a trader assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for trader assistant

* Product pricing and automation
* Support trading team on day-to-day operations (outside of trade execution)
* Maintain and improve existing spreadsheets and tools used by the desk
* Develop on specific products a deep understanding and knowledge of parameters impact on pricing
* Develop new products and strategies under the lead of a senior trader
* Look at the risk systems and tools, and understand book deformations
* Establish good relationships with sales and structuring departments
* Follow up limits (market, counterparty, regulatory)
* Execution and management of trades and positions for all Securitized Credit strategies
* Construction of Fixed Income portfolios across a diverse range of account types

## Qualifications for trader assistant

* Demonstrated proficiency in the use fixed income analytical software, such as of Bloomberg or BondEdge
* Experience in Agency MBS and Agency CMBS markets
* Well motivated, pro-active and enthusiastic
* Interested in joining an Middle Office operations team or expanding current experience
* Some securities operational experience preferred but not essential
* Ability to develop relationships with clients, the front office and a variety of other contacts with operations areas