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# Example of Track Coach Job Description

Our growing company is looking for a track coach. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for track coach

* Assist with recruiting quality Cross Country/Track & Field student-athletes to the University
* Assist with planning and scheduling a regular program of practice in-season
* Assist with all aspects of hosting and managing home meets
* Attend all Pacific Athletic Department coaches’ meetings and represent Pacific at all NWC Cross Country/Track & Field coaches’ meetings
* Coach individual participants in either the Jumps or Sprints/Hurdle events
* Assist the Head Coach in monitoring student's academic progress
* Recruitment of quality student-athletes to the Cross Country/Track & Field programs
* Keep record of receipts and expenditures
* Recruiting student-athletes
* Development and coordination of a recruiting network

## Qualifications for track coach

* Knowledge of athletic recruitment methods and techniques preferred
* Understanding of the NAIA and the KCAC regulations and guidelines
* Experience coaching the throws event at the collegiate or post-collegiate level
* Knowledge of recruiting student-athletes, maintaining their discipline and development programs
* Ability to assist with recruiting
* Minimum one to three years of advanced coaching experience