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# Example of Town Planner Job Description

Our innovative and growing company is looking to fill the role of town planner. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for town planner

* Attendance at Parish Meetings and other local community meetings to promote and explain proposals
* High level of influence over progress and success of Planning Applications for major capital projects
* High level of influence over the development of the project solution in terms of both principle and detail
* Considerable freedom to act on own initiative and plan assigned workload within agreed deadlines, using appropriate choice of methods and procedures
* The ability to explain complex processes and highly technical subject matters in plain English
* Experience of identifying issues or risks that may affect the delivery of a project, developing measures to mitigate them and liaising with stakeholders to see them implemented
* Multi-disciplinary consultancy experience
* A keen interest in continued professional development
* Working as part of the Environmental Assessment team to deliver a range of environmental projects
* Support in the delivery of Environmental Impact Assessments

## Qualifications for town planner

* You will have the ambition and ability to develop client relationships and assist with the winning the new work
* You will be confident and persuasive with excellent verbal and written communications skills
* A graduate with a degree level qualification in planning, preferably accredited by the Royal Town Planning Institute (RTPI)
* Practical experience in a client facing role, preferably planning related
* Ability to interpret construction/design plans and drawings
* Ability to deliver planning solutions, and successfully manage time to meet project deadlines