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# Example of Town Planner Job Description

Our company is looking for a town planner. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for town planner

* Provision of senior development planning support and advice to external and internal clients
* Undertaking evidence base studies
* Negotiate and follow through to completion on site location and strategic approach to obtaining Planning Approvals
* Consultation with legal section with regard to covenants, access and land purchase, including compulsory purchase
* Preparation and submission of Town & Country Planning Applications
* Negotiation with Local Authorities to enable least cost designs to be approved
* Negotiation of Permitted Development Rights
* Preparation of scoping opinion and in depth briefing of Consultants for Environmental Impact Assessments, Odour Surveys and Acoustic Surveys
* Preparation and submission of Environmental Reports in support of Planning Applications
* Agreement of Planning Approval conditions

## Qualifications for town planner

* Multi-disciplinary working with other groups
* Interest in delivering major infrastructure projects
* Tertiary qualifications in Town Planning combined with 4 - 8 years’ relevant experience
* Experience in Development Assessment and Environmental approvals
* An enthusiasm for planning, including for both strategic and statutory projects
* A degree relevant to Urban and Regional Planning