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# Example of Ticket Sales Job Description

Our innovative and growing company is searching for experienced candidates for the position of ticket sales. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for ticket sales

* Meet or exceed established sales goals
* Implement and demonstrate outbound sales efforts by using sales and service best practices, prospecting, networking, lead generation, referral gathering, data capture, and CRM database management
* Generate a minimum number of monthly out of office, in stadium face-to-face meetings to create new business opportunities
* Provide exceptional customer service to all Season Ticket Members, Single Game Buyers, Group Ticket Buyers, New Business Prospects, and all other fans
* Participate in outside networking and community promotional events to gather additional sales leads
* Follow the organization's established sales process, from lead generation to execution
* Maintain detailed touch point records in CRM
* Create and implement sales strategies, ideas, and programs in order to produce new sales opportunities
* Participate in and contribute to sales team meetings
* Collaborate with other members of the organization and develop mutually beneficial working relationships with all team members

## Qualifications for ticket sales

* Timeliness and attention to detail
* Ability to multi-task quickly
* Ability to learn multiple products and RPOS programs
* Ability to perform many types of computer tasks
* Ability to handle cash and various products accurately
* Following and enforcing Company and Dept Policies and Procedures