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# Example of Terminal Supervisor Job Description

Our innovative and growing company is looking to fill the role of terminal supervisor. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for terminal supervisor

* Managing assets of terminal equipment-assurance of the integrity of the terminal equipment which results in acknowledgement from stakeholders of meeting corporate responsibilities
* Developing plans for coordinating activities of the terminal system to regulate and measure flow of refined products from point of origin to distribution points
* Supervising activities of personnel engaged in inspection and operation of terminal equipment to ensure specific operational performance and optimum utilization and authorizes repairs when necessary
* Supervising and coordinating scheduling, measuring, transmission and maintenance activities to ensure efficient operations of terminal to minimize losses
* Supervising activities concerned with installation, testing and maintenance of control, monitoring and measurement equipment such as SCADA system, pressure switches, thermostats and specialized metering devices in system, custody proving
* Ensuring compliance with recognized engineering standards, codes, regulatory permits and adoption of appropriate best practices and company policies
* Assisting with updating all procedures required for pipeline and terminal operations to carry out responsibilities as designated under all applicable sales contracts
* Providing assistance to ensure all disputes on measurement and /or quality are satisfactorily resolved in a timely manner
* Planning and coordinating the repair and maintenance work on terminal equipment to minimize downtime and disruptions
* Manages pipeline operational reliability, effective utilization, organizational and staffing requirements and cost effectiveness of Pipeline Operations

## Qualifications for terminal supervisor

* Knowledge of computer systems and ability to diagnose and resolve malfunctions or issues
* Has an excellent understanding of utilizing predictive maintenance tools- oil analysis, vibration, trending, including other diagnostic tools
* Must be detailed oriented and possess exceptional leadership skills, a strong customer focus, and be team-oriented
* Must possess a valid driver’s license and safety training skills
* University or technical degree in Business Administration, Logistics or another relevant field
* Alternatively commercial transportation apprenticeship with proven several years work experience in the required area