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# Example of Terminal Manager Job Description

Our innovative and growing company is looking to fill the role of terminal manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for terminal manager

* Meassure and benchmark available skills in our entities and drive for learning
* Enhance the usage of the APMT global M&R team to the benefit of the our terminals
* Enhance safety by ensuring the right knowledge is available throughout the terminals Maintenance teams
* Directly supervise all bulk tanker drivers
* Promotes and develops safe work behaviors
* Conducts required monthly safety meetings for all assigned locations
* Creates staff schedule to coordinate with logistics center personnel to ensure sufficient man days to exceed targets for customer satisfaction and customer service levels
* Performs accident investigations, both preventable and non-preventable, recommending corrective actions to eliminate re-occurrences
* Performs accident follow ups including post-accident check rides
* Completes annual performance appraisals and development of improvement plans as required

## Qualifications for terminal manager

* Leadership skill, Managerial, organizing and co-ordinating skill
* Analytical thinking, Planning, decision-making and problem solving ability
* Team building & System development skills
* Self-motivated, Strong conceptualization and strong organizational skill
* Extensive knowledge of Liquid Fuels Maintenance
* Skill in the use of Microsoft Office Suite (Excel, Word, Outlook,) at the intermediate level