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# Example of Temporary Technician Job Description

Our growing company is hiring for a temporary technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for temporary technician

* Provide support to projects under BTEC’s bioprocess services program
* Help identify equipment-related issues and support repairs and adjustments
* Prepares the necessary documentation
* Provides technical support within classrooms, and teamrooms
* Offers assistance, to faculty, staff and students for IT/AV related issues
* Provides primary support for teamrooms and teamroom reservations, confirms student reservations issues and collects keys, and reports any room or technical issues to the Associate Director
* Maintain printers and paper supply for student printers located throughout the building
* Communicates and coordinates activities of collaborating researchers while accurately logging activities
* Operates laboratory and experimental equipment such as microscopes, thermocyclers, densitometers, turbidity meters, centrifuges, analytical balances, photometers and spectrometers
* Adaptability and Flexibility -collaboratively working with others to accomplish goals and objectives

## Qualifications for temporary technician

* Two years of prior Desktop Publishing experience, color and design experience preferred
* Ability to deal with multiple priorities quickly and efficiently
* Good command of English, including spelling, grammar, and usage
* Must have two years of experience within a print environment
* Willing and able to work independently within the collection at the offsite archives
* Environmental conditions that include lower temperatures (58-70°F) and workspaces with multiple obstructions