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# Example of Temporary Staff Job Description

Our innovative and growing company is looking to fill the role of temporary staff. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for temporary staff

* Helps to further students' science education and career exploration opportunities
* Mentors teens in leadership roles
* Attends weekend trainings in May and June (specific dates TBD)
* Begins and ends ZooTeen shifts, ensuring ZooTeens are aware of upcoming events, announcements and other information affecting the program
* Assigns ZooTeens to work areas and ensures a rotation/break schedule
* Helps design interpretive materials for teens and trains them on use
* Works with Animal Management staff to ensure all ZooTeens learn the proper care and handling of animals
* Implements scheduled rotation of animals
* Oversees and directs the work of the ZooTeens during all on-grounds activities
* Oversees and directs the work of ZooTeens in the Insect Zoo

## Qualifications for temporary staff

* Ability to quickly master responsibilities and show willingness and ability to take on additional responsibilities with positive team player attitude
* Strong communication and interpersonal skills required to communicate effectively with all levels of staff and management
* Highly organized with ability to work independently and within a team environment
* Ability to multi-task, prioritize and adhere to strict deadlines
* Bachelor Degree in Economics would be preferred
* Mastery of Italian and English