Downloaded from <https://www.velvetjobs.com/job-descriptions/temporary-accounting>

# Example of Temporary Accounting Job Description

Our company is searching for experienced candidates for the position of temporary accounting. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for temporary accounting

* Review accounts payable balance (open items) in SAP
* Sale of credit notes to JD Financial
* Clearing of accounts (GLSU manual journal vouchers)
* Manual generation and maintenance of Engines customers' and OEM' balance statements
* Respond questions and requirements from Engines customers, OEM', and some dealers
* Consolidate banks (identify, report and apply receipts)
* Estimate accrual for interest from Engine customers & OEM
* Manual journal vouchers in SAP and CIIM legacy system
* Compile, maintain, and review data and daily reports for accuracy
* May establish accounts in financial systems

## Qualifications for temporary accounting

* Degree in Business Administration or Certified Finance/Accounting or similar degree  
* Local language plus, English Fluent level written and spoken
* 2-4 years of Financial experience, preferred with auditor background 
* Must have a thorough understanding of all aspects of medical claims processing
* Must be able to review the work of others and provide feedback
* Personal computer terminal skills