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# Example of Technology Project Manager Job Description

Our growing company is searching for experienced candidates for the position of technology project manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for technology project manager

* Utilize approved project methodology and tools, manage projects from initial concept through final implementation
* Interface with all areas impacted by the project including executives, business lines, vendors, and internal technology resources
* Implement enhancement and upgrade to project management process and tools
* Advocate for business area's projects/programs
* Complete project life-cycle for small to medium sized projects
* Successfully delivering the project's outcome within the acceptable parameters of time, quality and budget agreed to within the Project Charter
* Reporting to the Portfolio Director or Portfolio Manager, the Project Manager plays an integral role in supporting the organization’s senior leadership in achieving their objectives
* Must be flexible, be able to overcome obstacles (ok to escalate to the manager when necessary)
* Typically assigned to multiple simple to moderately complex projects
* Plan project efforts and resource requirements

## Qualifications for technology project manager

* Technical background including SOA, .NET, and Cloud infrastructure a plus
* Demonstrated experience managing small to medium complexity projects
* Proficiency with Microsoft Project 2010, and other Microsoft Office tools
* Experience in data analysis, reporting and business intelligence tools a strong asset
* Understanding of Project Management Life Cycle and System Development Life Cycle
* Extensive experience (5+ years) of the banking industry