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# Example of Technical Service Job Description

Our company is growing rapidly and is looking to fill the role of technical service. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for technical service

* Approve, to authorized level, warranty shipments and field work
* Monitor marketing literature, installation, and spec sheets for accuracy
* Update parts guide and price sheets
* Initiate engineering change orders for new service parts
* Maintain and recruit service agencies
* Responds to basic questions and concerns from the customer regarding product line(s) and general operations
* Requirements gathering, design and software development of change requests
* Proactive problem solving and daily management of the production installation
* Work internally with different teams to ensure issues are resolved with quality and within expected timeframe
* Recognizes and defines technology problems, boundaries, and impact within the area of accountability

## Qualifications for technical service

* High level of mechanical aptitude is a must and with a problem solving skill set
* Must have a Strong Team Effort mentality &Interpersonal Skills
* Must have the ability to effectively and independently performs all duties with theleast amount of supervision and adapt to quick changing priorities
* Must be open to work in Quezon City
* Maintain tank inventory, water treatment equipment, parts and consumables, and office/ facility maintenance supplies
* Work will be primarily within the assigned territory of Dryden, ON with some travel to Lake Superior on occasion