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# Example of Team Technician Job Description

Our innovative and growing company is looking to fill the role of team technician. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for team technician

* Follow up on purchase/work orders to keep them on time and assure work is completed as requested
* Coordinates electronic homologation and certification processes
* Carry out tasks as assigned by manager or engineers
* Build or modify simple product components and assemblies
* Performs technical analyses and determines test procedures to follow
* Build and test electronic/mechanical models and assemblies as needed
* Interprets test results and writes clear and accurate test result reports
* Report progress to manager in writing weekly and in verbal form daily
* Works requiring minimal supervision
* Utilize Quality System and process documentation, converting raw material to finished goods in a cGMP environment

## Qualifications for team technician

* Ability to utilize appropriate systems to perform functions
* Degree in Human Resource Management, Business Administraction, Management or other related field
* 1-3 years of Administrative and / or HR experience preferred
* Support the continued development of the SAP maintenance management system (MMS)
* Ensure all material usage is controlled and recorded and any materials being returned to the stores for repair are correctly labelled and process is followed
* Health & safety – Follow the correct working practices at all times