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# Example of Tax Lead Job Description

Our company is looking to fill the role of tax lead. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for tax lead

* Tax Budget Validation for Project Accounting Team
* GST Receivable/Payable Canada Prior Period Clean-Up
* Sales & Use support for close process
* FEIN Application for New Entities
* Global Transfer Pricing Support & Calculations
* US Int’l Tax Provision Support
* US Tax Compliance and Calculations
* US Tax Accounts True-up
* US Tax Account Reconciliations
* General Tax PR & PO Mgmt

## Qualifications for tax lead

* Ability to operate effectively in matrixed environment and with diverse disciplines
* Tenacity to progress and conclude enquiries/information requests internally
* Credibility and personal authority
* Bachelor degree in Accounting or closely related field
* Minimum of 1-2 years of experience within public accounting in the tax line of business
* Bachelor's degree in Accounting required and CPA or JD preferred