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# Example of Tax Compliance Manager Job Description

Our company is hiring for a tax compliance manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for tax compliance manager

* Partner with the International tax planning team and local country tax departments to support the U.S. international tax reporting function and coordinate with the Domestic tax reporting team where necessary
* Lead international tax quantitative analysis projects, such as OFL calculations, E&P studies, and any other special projects to apply U.S. international tax rules for sourcing, stock and asset basis determination, derivatives, Section 987 & 988, partnerships, and tax-free and taxable reorganization and liquidations
* Review domestic tax fixed asset depreciation schedules from automated depreciation system, monthly comparison analysis and identification of book/tax basis differences generated from current acquisition activity
* Assist the international tax planning team by managing quantitative analysis in support of international tax planning transactions
* Review of the U.S. consolidated foreign reporting requirements for federal income tax return purposes, including Forms 5471, 8858, and 1118
* Ensure interim consolidated effective tax rate and tax forecast are updated periodically and are complete and accurate
* Assist in the analysis of new accounting pronouncements, changes in tax legislation and business changes to determine tax accounting and reporting implications
* Manage all domestic and foreign aspects required for the timely and accurate preparation and filing of all federal income tax returns
* Identify tax savings opportunities throughout the tax return review process
* Identify, research and manage federal and international tax issues

## Qualifications for tax compliance manager

* Deadline oriented and able to multi-task in a fast-paced environment
* Management capabilities to grow and assume additional responsibilities
* Hands on and Highly Organized
* Ability to supervise, train and review tax accountant’s work
* Ability to “cross train” and support talented tax team building effort
* Knowledge of tax return software a must