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# Example of Talent Acquisition Leader Job Description

Our innovative and growing company is searching for experienced candidates for the position of talent acquisition leader. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for talent acquisition leader

* Be proactive and able to take the initiative, taking ownership of ad-hoc tasks and projects and seeing them through to completion
* Delivering the right people into the right roles at the right time, both individually and through your team
* Maintain an engaged and motivated team, ensuring your people feel valued and supported at all times and able to succeed in all they do
* Share activity reports and key metrics with business stakeholders and People colleagues to demonstrate our ROI
* Role model an attitude and environment where we constantly innovate and maximise all sourcing and hiring tools, to exceed candidate and hiring manager expectations
* Provide a consistent and brilliant experience for our candidates, our stakeholders and our people
* Positive feedback from wider internal and external stakeholders
* Valued member of the Talent Acquisition and People Experience teams
* Design and implement proactive recruiting programs and processes that attract, select and retain a qualified workforce
* Evaluate and develop processes which will enhance job posting, interviewing and other internal/external talent recruitment and placement methods

## Qualifications for talent acquisition leader

* 3-5 years experience in staffing/search firm recruiting environment preferred
* Previous experience leading full-cycle recruiters including coaching and developing individual contributors preferred
* Experience leading recruiting related projects and programs required
* A wealth of Talent Acquisition, Recruitment, Selection and On-boarding expertise, with proven success in fast paced, multi-location businesses
* Be a valued member of a high performing recruitment team within a highly customer centric service (volume, retail, property, specialist) business
* Proven ability to influence, shape and lead a recruitment team, whilst creating a truly customer centric environment