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# Example of Table Games Supervisor Job Description

Our company is hiring for a table games supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for table games supervisor

* Assist in maintaining a spotless environment by disposing of any items left behind by guests in addition to cleaning ashtrays and preparing trash for removal from the pit
* Prepare and administer disciplinary action as necessary
* Participate in interviewing, hiring, developing, counseling, and terminating department staff
* Write and deliver thorough performance reviews for team members
* Develop personnel while ensuring an adequate level of labor is used to perform to the required level of service
* Analyze guests’ play to monitor for cheating scams, advantage play, card counters, and unusual or suspicious variations in play
* Monitor game activity at all times
* Manage administration of table fills and credits, player ratings, and rundowns
* Resolve issues, disputes, and correct errors as needed
* Ensure that winning bets are accurately and promptly paid and correct any dealer errors as required

## Qualifications for table games supervisor

* Previous casino supervisory experience preferred
* While performing the duties of this job, the cast member is regularly required to stand or walk, and talk or hear
* While performing the duties of this job, the cast member is regularly exposed to fumes or airborne particles
* Two years table games experience
* Must demonstrate the ability to operate at a proficient level within 90 days of new hire or promotion
* Must have be proficient in computer knowledge to include keyboarding skills, all Microsoft Office applications, email usage, and database, spreadsheets, and word processing software