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# Example of Systems Advisor Job Description

Our innovative and growing company is hiring for a systems advisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for systems advisor

* First and second level troubleshooting of systems issues
* Account administration and automation of server local accounts and Active Directory
* Documentation of systems and processes and participation in automation
* Participate in hardware and systems design process and developing specifications and mapping of customer-facing SaaS services to appropriate technology stacks
* Provide support of the Windows Server migrations from servers that are running Windows Server 2003, Windows Server 2008, Windows Server 2008 R2 to Windows Server 2012 R2
* Provide SME support and services to install, configure and migration of server build
* Assist with automation of manual server build processes
* Support migrations of software application to platform
* Partners with Business, Architecture & Infrastructure teams for functional and non-functional requirements elicitation
* Works with Stakeholders to identify future system opportunities and enhancements

## Qualifications for systems advisor

* Strong working knowledge of the need for various environments, system maintenance, risk avoidance
* Excellent problem solving skills, including identifying and addressing any work arounds for the business processes, system defects
* Experience with business process management application frameworks is a plus
* Extensive experience working with Siebel Sales Version 7.7 +, across Sales Order Entry /Order processing including, Purchase Order, Opportunity, Quote & Order
* Highly proficient in Microsoft Project, Visio, PowerPoint, Excel
* Network Architecture exp