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# Example of Systems Administrator Staff Job Description

Our growing company is hiring for a systems administrator staff. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for systems administrator staff

* Provide System Administrative support duties
* Broad technical understanding of application or IT systems supported
* Perform impact analysis of new or expanding application or IT systems and coordinates with Systems Analysts to determine upgrades necessary to meet service level requirements
* Provide real time support and updates to databases, networks and systems
* Assist in coordination, and monitoring of systems, databases and system software for problems or needed modifications
* Install and upgrade application systems or IT systems (operating systems, storage systems, Data Center hardware, or databases) independently or as part of a team
* Maintain application or IT systems including installation of patches, performance monitoring, capacity planning, and tuning
* Establish, test, and implement procedures for application or data backup and recovery
* Develop, test, implement, and maintain disaster recovery plans and procedures
* Follow change control procedures and standards

## Qualifications for systems administrator staff

* Strong knowledge and working experience on Linux operating system (redhat, Centos, Ubuntu)
* Knowledge on Linux scripting skills, Perl, Python
* Knowledge of networking, VMware, and data backups
* Knowledge of Microsoft Exchange 2003/2007/2010, Microsoft SQL 2008, SAN technology, and Microsoft
* JAFAN 6/3, DCID 6/3, or Risk Management Framework experience is a plus
* A+ / Network+ certifications are a plus