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# Example of Systems Administrator, Senior Job Description

Our company is looking for a systems administrator, senior. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for systems administrator, senior

* Perform systems administration, maintenance, and engineering in multiple large enterprise server environments (Linux, Red Hat, CentOS)
* Assist in establishing standards for information systems procedure
* Complete day to day Operations and Maintenance tasks
* Perform operating system software upgrades and patches
* Performs administration (add
* Monitors network and network devices including network connectivity, Citrix connectivity and function, fax and Exchange e-mail server connectivity and function, server performance issues
* Provides network administration and support for clients
* Installs, maintains and upgrades internal computer hardware and software systems
* Plans and implements moves, adds and changes
* Complete LAN management documentation

## Qualifications for systems administrator, senior

* A working knowledge of scripting languages
* A pragmatic approach to project delivery, training and documentation
* Sense of humour helpful but not mandatory
* Bachelor’s degree in Computer Science or Information Technology field preferred
* A minimum of 2 years’ experience with Microsoft Windows Server and / or Linux CentOS
* A minimum of 2 years’ experience with enterprise hardware