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# Example of Supply Planning Job Description

Our company is growing rapidly and is hiring for a supply planning. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for supply planning

* Leads weekly/monthly SP collaboration calls with structured agenda inc kpis
* Responsible for managing and executing supply chain planning systems, data, and processes for global and regional Print businesses
* Provide critical planning system process Subject Matter Experts (SMEs) for all Print Innovation and Transformation projects
* Provide leadership and enablement of Print Planning, from business requirements definition to stabilization and hand-off from IT post warranty
* Handle all supply planning activities in Global or Regional APO, R3 systems, BW and other integrated or off-line tools supporting Printing supply planning
* Responsible for ensuring daily and weekly reports run smoothly
* Act as single point of contact between business and IT for all planning system process issues and ensure complete plan cycles on time
* Meet plan generation creation/ publication and process/ system availability metrics goals
* Develop tactical plan to reach target service level with lowest cost and capital employed
* Orders placement according to created plan, collaboration with wider supply chain team to ensure supply plan execution

## Qualifications for supply planning

* Minimum of a sophmore status
* Knowledge of MPS/MRP & DRP methodology use of SNP APO/BW a must
* Bachelor’s Degree required preferably in Supply Chain, Operation or Engineering
* Self-motivated and strong leadership to challenge status quo
* Ability to make business decisions under uncertainty
* Demonstrated ability to influence stake holders, effectively work and communicate in matrix global organization (sales, marketing, plant, warehouse, customer service)