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# Example of Supply Planning Manager Job Description

Our company is hiring for a supply planning manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for supply planning manager

* Ensure that all team members are suitably trained to maximize flexibility to support the manufacturing and packaging operation in accordance with site training requirements
* Approve timecards and manage vacation schedule for personnel within the Supply Chain group
* Collaborates with the demand and production planning group to generate recommendations to resolve capacity issues and support long-term sales demand
* Adjusts supply plans based on the outcome of cross-functional collaboration meetings and inputs from other departments
* Provides analytic and planning support for development, implementation, and management of enterprise wide strategies, policies, procedures that drive improvement of supply optimization
* Minimizes working capital costs by identifying opportunities to decrease raw materials/packaging and stored inventories while delivering against service level objectives
* Establishes and maintains appropriate materials inventory levels for all products and provides input into the S&OP process
* Provides leadership to a team of supply planning analysts by recruiting, training, mentoring, and rewarding talent incentivize high levels of performance
* Able to handle uncertainty and the unexpected
* Act as an inspiring leader

## Qualifications for supply planning manager

* Optimizes procurement resources to achieve quality, performance and cost goals in support of BU objectives and in compliance with Sector performance metrics
* Responsible for the establishment of policy for the strategic planning, development, selection and maintenance of sources of supply for goods and services purchased by the BU
* Bachelor’s degree plus 10+ years relevant experience in Supply Chain, Logistics, Operations or Program Management
* Experience managing large teams, including managers
* From Food/Consumer/Pharmaceutical industry would be preferable
* 5 years of experience working in sales and operations planning environment, including 3 years of supervisory experience