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# Example of Supervisor, Lab Job Description

Our company is growing rapidly and is looking for a supervisor, lab. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for supervisor, lab

* Providing medical laboratory diagnostic information, products, and services by establishing specimen preparation procedures
* Maintaining medical laboratory equipment performance by establishing quality standards
* Maintaining medical laboratory supplies inventory by checking stock to determine inventory level
* Maintaining medical laboratory productivity by monitoring workload of functional areas
* Maintaining quality results by participating in quality assurance programs
* Understanding medical laboratory information system by identifying information needs and problems
* Implementing new programs, tests, methods, instrumentation, and procedures by investigating alternatives
* Completing operational requirements by scheduling and assigning employees
* Maintaining medical laboratory staff results by counseling and disciplining employees
* Overseeing all generalized duties of the various lab areas and Central Processing

## Qualifications for supervisor, lab

* Routinely performing the functions of the “bench tech” in the sections of Hematology, Chemistry and Blood Bank
* Follow regulatory compliance and company policies
* Preparing SOP/WI/MOC for newly procured lab equipments and ensure that latest are being followed in lab in production
* RN requires BSN within 24 months
* Minimum of one year experience in acute care hospital within the last three years
* Teach and demonstrate various weld processes in all positions