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# Example of Supervisor, Air Job Description

Our growing company is hiring for a supervisor, air. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for supervisor, air

* Organizes, splits and plans day-to-day work of Air Import Gateway Operations Specialists (agents)
* Arranges delivery/transfer of shipments to final destination
* Prioritize and delegate work tasks for customer services staff with focus on customer needs and performance targets
* Coach and appraise customer services staff on their daily tasks with particular emphasis on processes and systems, and achievement of individual and departmental performance targets
* Ensure all incoming messages from overseas offices relating to customer services support are attended to promptly and efficiently
* Provide problem solving on shipment-related issues, training and advice to the new staff
* Perform any special duties or projects assigned by the management timely, efficiently and effectively
* Ensure Air Traffic Basics controller training is executed in accordance with the CTC
* Consistently represent SAIC Vision, Values, Goals and Objectives to the customer, employees and co-workers
* Identify and recommend to the ATB Domain Manager appropriate staffing levels within their area of responsibility to ensure cost effective support and the highest standards of training delivery

## Qualifications for supervisor, air

* Regular exposure to heavy lifting (minimum seventy-five pounds), extreme temperature changes, and safety hazards
* Work on rooftops that exceed ten feet
* Using pipe wrench, hammer, pliers, and assorted mechanical tools Moving furniture and heavy equipment
* Loading and unloading truck manually and using forklifts
* Demolishing and removing air conditioning and refrigeration equipment
* Working with hazardous materials