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# Example of Supervisor, Air Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of supervisor, air. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for supervisor, air

* Review team issues, figure out root causes, alternative solutions and provides feedback to the individual and the team
* Supervises the day to day operations for all aerial port work centers (ATOC, Cargo, Passenger Service, and Fleet Service & Data Records)
* Manages terminal manpower and oversees staffing schedules
* Performs duties as GATES Workstation Area Security Officer (WASO) and GDSS Unit Program Account Manager (UPAM)
* Assist Air Terminal Manager maintain unit readiness and contractual compliance Training program
* Unit Funds Handling Custodian
* Workload Reporting System (WRS, 7107) Approver
* Supplements policies, directs personnel, and establishes procedures to process, load, document, and report passengers and cargo transported by air
* Determines and justify personnel, equipment, and facilities required to accomplish air transportation functions
* Enforces safety, quality control, and security measures

## Qualifications for supervisor, air

* Processes, handles and distributes all required documents in the shipping/receiving area
* Ensures documents are completed and updated in a timely and efficient manner and according to regulations and internal procedures
* Acts as subject matter expert for AFR Operations questions
* Crawling under structures and through tunnels
* Working with arms extended above head Working while lying down
* Working in extremely disagreeable weather conditions