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# Example of Substitute Teacher Job Description

Our innovative and growing company is looking for a substitute teacher. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for substitute teacher

* Ability to be a role model in carrying out the Boys Town Mission
* Provides patient care and education according to the patient population served
* Reports to school office at beginning of school day to pick up required materials/schedule of classes and at the end of the school day to return materials
* Maintains a neat and orderly classroom
* Insures that the students are never left unattended in the classroom
* May perform duties usually required of absent teacher such as lunchroom duty, hall monitoring
* Performs other related duties as directed by principal
* Substitute Teaching
* Also seeking one Full-time coverage teacher (as a salary position) to work daily in a variety of grade levels and subject areas
* All coverage teachers must be willing to work at all grade levels and subject areas

## Qualifications for substitute teacher

* Valid Special Education teacher certification in Pennsylvania that remains active throughout employment
* Valid Secondary Science teacher certification in Colorado that remains active throughout employment
* Valid Secondary English teacher certification in Texas that remains active throughout employment
* Valid Secondary Science teacher certification in Oregon that remains active throughout employment
* Existing Oregon fingerprinting or willing to complete fingerprinting required
* Valid Secondary English teacher certification in Oregon that remains active throughout employment