Downloaded from <https://www.velvetjobs.com/job-descriptions/subject-matter-expert>

# Example of Subject Matter Expert Job Description

Our company is searching for experienced candidates for the position of subject matter expert. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for subject matter expert

* Provides detailed analysis, evaluation and recommendations for improvements, optimization, and/or maintenance efforts for client-specific or mission critical challenges/issues
* Consults with client to define need/problem, supervises studies, and leads surveys to collect/analyze data to provide advice and recommend solutions
* Scenario development– the NATO story that describes the historical, political, military, economic, cultural, humanitarian and legal events, geography, environmental and circumstances that have led to the current situation
* Training development – work with instructional design team to develop learning objectives
* Will serve as the Senior Educational Management Advisor for the Republic of Georgia National Defense Academy
* Serve as Team Leader of a 13-person US military/academic advisory team
* Serve as the GDIT In-Country Project Manager responsible for overall project execution
* Principal advisor to the Georgian Military Academy senior leadership on the formation and development of academic and military programs and curriculum for a four-year military academy
* Advise in the development and implementation of Academy goals, course requirements, and graduation and academic policies
* Facilitate development of the academy into a viable and accredited academic military institution

## Qualifications for subject matter expert

* General computer skills (e.g., Microsoft Office), with database experience preferred
* Hands on experience of Cloud architectures to discuss application design and delivery principles in the Cloud scaling, load balancing, persistence, performance
* Bachelor’s Degree plus 9 years’ experience related to Information Technology with 3 years hands-on PKI implementation experience
* BE/BTech in IT or CS /MCA with 4-6 years experience with preferred hands on experience in Telecom OSS and BSS area like prepaid charging & associated solutions like Multi-mediation, billing applications, middleware, provisioning, inventory management, Service Switching & Service Control functions, NMS, IP and VAS area
* BA/BS degree, prefer CIS, MIS or CS
* Health Care (Payor) experience preferred