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# Example of Strategy & Business Development Job Description

Our innovative and growing company is looking to fill the role of strategy & business development. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for strategy & business development

* Prepares strategic analysis of industry and market trends to support system strategy function
* Act as project co-ordinator on new markets engagement, supporting target screening, pre-deal assessment/due diligence, post-deal integration, joint ventures planning
* Support development of the strategic planning process (STRAP), including analysis of possible initiatives and development of presentations
* Drive key business processes to support deployment of the strategy
* Create new business development processes
* Track implementation plans to ensure the right level of focus and discipline
* Define and track key strategic performance metrics and develop root cause countermeasures for misses
* Support the M&A process, including analysis of possible candidates vs
* 1+ years of experience in Financial and industry analysis, Business valuation and financial modeling, and Participation in merger, acquisition or divestiture deal processes
* Experience in finance and accounting fundamentals

## Qualifications for strategy & business development

* Able to represent the executive and department in a professional and composed manner
* Bachelor of Arts or Bachelor of Science Finance, Economics, Marketing or Operations
* Ability to assimilate extensive amounts of detailed data to see the big picture, analyze and summarize vast amounts of information understand all of the detail supporting the analysis
* Excellent communication skills with the demonstrated ability to make effective presentations to a broad range of audiences, from Board of Directors to informal “all hands” internal meetings, to external scientific audiences
* 4-year Business, Finance or technical undergraduate degree
* Strong MBA (Full time, top tier school, strongly preferred)