Downloaded from <https://www.velvetjobs.com/job-descriptions/strategic-program>

# Example of Strategic Program Job Description

Our company is hiring for a strategic program. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for strategic program

* Leadership of the planning and implementation of strategic business programs for Strategic Deal Capture, providing clear direction and support to sub-project teams
* Facilitate the definition of program scope, goals and deliverables, and create/deliver upon program implementation budget (if in existence)
* Development of full-scale project plans and the timely identification of project risks to timelines or cost
* Use and continuously improve standard process and demonstrate innovative ideas
* Maintain project management designation through accreditation requirements
* Support operational initiatives that support the global Strategic Deal Capture community, as required
* Support the business with process, tools, infrastructure, best practices and insights to improve performance, identify opportunity, and enable revenue growth
* Provide access to, and analysis of, information to help optimize decision-making and accelerate execution across the Commercial Excellence organization
* Assist and participate Strategic Deal Capture leadership in developing key strategies and tactics to ensure delivery of vision/mission/annual targets
* Leadership of programs ensuring that deliverables are to the required timeframes, scope, milestones, quality & budget

## Qualifications for strategic program

* BS degree in Procurement/Purchasing or Business Logistics/Supply Chain or related area
* Bachelor's degree, with 6+ years event management OR project management experience
* Ability to foster cross-team leaning and team building skills
* Execution oriented, with a strong sense of urgency around tangible results
* Able to demonstrate leadership without formal authority
* Work well in a team environment, with sound negotiation and issue resolution skills