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# Example of Strategic Planning Director Job Description

Our company is hiring for a strategic planning director. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for strategic planning director

* Track progress against initial program and project budget estimates to dynamically reallocate unspent funds
* Construct and implement a shared decision-making model for technology financial decisions
* Improve procurement management functions within the technology office
* Directs and performs work to support campus-wide strategic planning, budget, financial forecasting, and analysis processes
* Establishes program fiscal guidelines for operations and prioritization to sustain a sound financial status
* Establishes enterprise’s business processes depicting process areas with a process map
* Collaborate with other management departments to develop and implement planning measurement standards and operational indicators and providing regular report to leadership on status of strategic planning and strategic initiatives
* Keeps informed of and interprets pertinent rules, regulations, policies, and procedures set forth by the University or other governing agency and adjusts operational plans as required
* Develops and executes the strategic direction for the department and serves as principal advisor and negotiator in areas of responsibilities
* Co-develops the strategic planning and related review processes for the University Technology Office

## Qualifications for strategic planning director

* 4-year college degree, MBA a plus, equivalent job experience will be considered
* 10+ years of experience program management, strategic planning, consulting, product innovation, or product marketing
* Experience with in-depth market research, data analytics and be able to create a business case for stakeholders that defines the potential of realizing new
* Qualified candidates will have at a minimum an MBA, MS/BS in a relevant discipline or equivalent business experience
* Prior experience managing projects, programs or portfolios in a strategic or product context is preferred
* Outstanding project management, planning, organization and time management skills