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# Example of Statutory Accountant Job Description

Our innovative and growing company is looking to fill the role of statutory accountant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for statutory accountant

* Insurance industry experience will be a definite plus
* To produce analytical review of statutory accounts to provide meaningful explanation of the entity’s activities and performance during the financial year
* To contribute to the improvement of the ongoing legal entity review of management numbers in terms of accuracy and completeness
* To actively participate in Tax Planning Projects, preparation of step plans, work out accounting treatments
* To seek to participate in continuous improvement ethic and support the Statutory Compliance team in projects and work initiatives as required
* Timely submission of monthly statutory accounting processes
* Dealing with technical accounting queries
* Preparation and planning of the year end timetable
* Consolidated financial reporting to Board level
* Compilation of monthly cashflow statements, balance sheet and board reports

## Qualifications for statutory accountant

* Preparation of statutory financial reports including interim and annual reports
* Preparation of audit schedules and workpapers
* Ability to operate within established accounting and reporting guidelines
* Preferred - proven expertise specific to accounting for Vehicle Service Contracts and other vehicle protection products (GAP insurance, Lease Excess Wear charge waivers, Tire and Wheel Protection)
* Preparing statutory accounts including notes for submission to Group Finance
* Preparing P11D's, PSA and Tax packs for submission to Group Tax on behalf of a number of business units across the business in line with both Statutory and Group defined deadlines