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# Example of Station Manager Job Description

Our company is looking for a station manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for station manager

* Initially investigating incidents
* Identifying issues and potential operating problems
* Supervising Technicians operating in accordance with Redline policies and guidelines
* Directs contract activities through subordinate managers/supervisors and sets the priorities for the entire workforce
* Oversees and monitors subcontracted services
* Reviews proposed department purchases, financial transactions and obligations, and approves within delegated authorities
* Manages all project personnel in accordance with corporate policies and procedures, and union collective bargaining agreements
* Develops and maintains an effective vehicle and equipment management and maintenance program the ensures proper tracing of all company and government provided assets, vehicle/equipment utilization, scheduling of maintenance functions, inspection of assets
* Provides safety management leadership and commitment by developing, implementing, monitoring, and improving initiatives focused on safety performance
* Provide guidance and leadership to General Managers, Base Managers and Station Leaders

## Qualifications for station manager

* Positive, outgoing personality and good communication skills
* Must be able to manage multiple priorities, solve problems expediently and during stressful situations, and motivate staff
* Certified to wear respirator
* Minimum of 2 years experience in a sales, operations, or customer service related field
* Experience in vehicle rental services preferred
* Requires excellent analytical ability, organizational skills, attention to detail, and ability to work independently and in teams