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# Example of State & Local Tax Manager Job Description

Our growing company is looking for a state & local tax manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for state & local tax manager

* Financial reporting, planning and compliance
* Work closely with partners to promptly resolve client matters or tax issues encountered in preparation process
* Participate in firm practice development activities
* Prepare complex combined, unitary, and separate state and local income and franchise tax returns and applicable adjustments
* Ensure timely and accurate state income and franchise tax returns, extensions, and estimates
* Prepare calculations for the state income tax provision and application of income tax accounting rules under ASC 740, including other applicable U.S. GAAP accounting rules with a focus on the state tax provision and the state and local blended tax rate
* Identify and calculate state and local uncertain tax positions (ASC 740) and ASC 450 reporting for interim and year-end reporting
* Calculate state and local apportionment factors, including improving data gathering and transference process, analyses and calculations
* Develop knowledge and understanding of business unit structures for financial accounting and management systems and integrate this information into the legal entity structure for tax reporting
* Facilitate timely and efficient capture of relevant data for areas of responsibility, and enable a controlled effective process

## Qualifications for state & local tax manager

* Bachelor's degree in Accounting or closely related field from an accredited college or university
* Masters in Taxation or MBA desirable
* Minimum of 7 years experience in a corporate tax environment or a combination of public and private industry experience
* Bachelor Degree - Accounting or related field
* Minimum of 7 years experience Big 4 or industry
* CPA and/or MS Taxation