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# Example of Staff Technical Program Manager Job Description

Our company is growing rapidly and is hiring for a staff technical program manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for staff technical program manager

* Drive the product roadmap by partnering with multiple stakeholders and also help determine the best technical implementation methods
* Lead Technical program management for TurboTax India team with touch points across our US and India teams
* Act as the Scrum Master for the TurboTax India Online teams
* Create shared vision and build and maintain strong cross-functional relationships / alignment with partners across the IT and business
* Provide clarity to senior management team about risks and issues and proactively work with stakeholders to fix them
* Create and monitor Business and Engineering KPIs via dashboards that will help the Leadership team and the development teams make insightful decision related to a Program
* Develop Project Management best practices and champion process improvement initiatives across the organization
* Document project risks and develop mitigation plans with clear ownership
* Project kick-off preparation and execution
* Ensure that documentation standards are maintained

## Qualifications for staff technical program manager

* Must be willing to work out of an office located in San
* Or industry activities
* Contribute to the operational vision, identify and champion
* Minimum 7 years work experience as a training project manager with a track record in designing and executing successful training programs
* Bachelor’s Degree in MIS (Management Information Systems) / Computer Science or related technical field
* Minimum of 5 years of experience in IT delivering high impact technology solutions including a minimum of 3 years of experience managing Oracle ERP projects