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# Example of Staff Accountant, Accounting Job Description

Our company is looking for a staff accountant, accounting. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for staff accountant, accounting

* Prepare monthly & quarterly financial schedules (BS9s, Variance Analysis, Gain & Loss Rec, HFM & FA Reserve -30%
* Provide cross-function support
* Record journal entries in the company’s general ledger (SAP)
* Perform remeasurement for all foreign currency denominated balance sheet accounts on a monthly basis
* Upload monthly trial balances from foreign subsidiaries
* Support the consolidated quarterly reviews and annual audit
* Investigate budget vs
* Run reports and analyze information in SAP and BW
* Support testing of enhancements within SAP as needed
* Monitor and reconcile inter-company transactions

## Qualifications for staff accountant, accounting

* Experience with Month-End close preferred
* 3 - 6 years of experience in journal entries, accruals, intercompany AP and AR, supporting AP, AR, collections, data extraction and report preparation
* Strong Excel - must be able to create reports out of large amounts of data
* Team player attitude with initiative and strong attention to detail
* You must be a good listener and communicator
* Must be professional and polished in communication and presentation (this is a tie environment)