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# Example of SQL Server Database Administrator Job Description

Our company is hiring for a SQL server database administrator. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for SQL server database administrator

* Identify and implement creative solutions to improve contract and Portal offerings
* Analyze contract requirements to determine feasibility of automation within time and cost constraints
* Adhere to policies, achieved quality targets and delivery of schedule milestones
* Interact with headquarters and field personnel on significant technical matters, often requiring coordinate activity across organizational lines and provided advice, guidance and team leadership
* Consult hardware/system administrators to evaluate interface between hardware and software, and operational and performance requirements of overall Portal
* Day-to-day management of all SQL database servers
* Assisting Developers with code review, troubleshooting, tuning and deployments
* Administering and documenting database backup and maintenance policies and procedures
* Backup of all production and test databases
* Testing database backups and database disaster recovery procedures

## Qualifications for SQL server database administrator

* Knowledge of Erwin and Data Modeling
* Ability to implement automation to reduce manual administrative tasks through use of jobs, power shell, scripts or other techniques
* OCA/MTA preferred
* Bachelors degree in CS, MIS, IT, CIS with database emphasis or equivalent experience
* 5 plus years as Oracle DBA experience
* MS SQL DBA - Proficient in SQLServer Management studio, in IDERA, SCOM, DMP, Window clustering, Log shipping and SRDF, mirroring, PerfMon, and SQL Profiler