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# Example of SQA Analyst Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of SQA analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for SQA analyst

* Communicates information to various departments, creates operations schedules, and ensures schedule is updated and all parties receive appropriate and timely communication
* Supports company projects within and outside of the Sales Quality department
* Provides organizational support to project initiatives such as preparing agendas, presentations, and reports coordinating meetings, maintaining records
* Developing test plans for a communications platform built using nodeJS and javascript related technologies such as React and Redux
* Developing manual test scripts to cover all critical features of the platform
* Developing automation frameworks, tools, and security testing scripts to replace manual test cases wherever possible
* Working alongside the software engineering team to test and validate new code to fix bugs and implement new features and user stories (Story QA)
* Working alongside the engineering team to perform QA on product prior to release (Release QA)
* Communicating with multiple teams and coordinate testing effort and own software quality

## Qualifications for SQA analyst

* Accurately analyze/create requirements, technical documentation and make appropriate recommendations (including updates to existing documentation) and participate in all phases of the SDLC, as requried by Manager/Supervisor
* Reviews production runs and makes recommendations to development staff on making changes to produce more efficient production runs
* Provide standby and on-call support on a rotating basis as needed, including after business hours
* Work with other EHS teams as needed, to remove redundancies, recommend automation, improved performance and efficiencies
* Maintain technical documentation including startup, shutdown, and maintenance procedures, and develop platform and environment documentation
* Assist in the implementation of volume/stress testing and capacity management