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# Example of Special Education Job Description

Our growing company is hiring for a special education. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for special education

* Work collaboratively with the Special Education Teacher, Director of Academics, and other school leaders to implement Multi-Tiered Systems of Support
* Work collaboratively with the Director of Operations to complete all state and federal funding requirements
* Participate in state special education professional development opportunities
* Ensure all IEP and 504 mandates are followed with fidelity
* Ensure all necessary paperwork required for IEP and 504 development and maintenance is properly done
* Ensure the implementation of curriculum resources effectively
* Teach to a variety of students on different ability and grade levels
* Provide effective classroom management skills
* Attend educational meetings (IEP, Eligibility, professional development, teacher meeting)
* Work in a collaborative environment with all staff at Lava Heights Academy

## Qualifications for special education

* Special education degree and classroom teaching experience
* Experience teaching life skills a plus
* Bachelor's Degree or Master's Degree in Special Education
* Masters degree in Special Education
* Practical classroom experience as a Special Education Educator
* Ability to think and act quickly and calmly in emergency situations and withstand the work and pressures of caring for a group of active, often aggressive students