Downloaded from <https://www.velvetjobs.com/job-descriptions/software-project-leader>

# Example of Software Project Leader Job Description

Our company is looking to fill the role of software project leader. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for software project leader

* The above may be in a Table Service or Quick Service environment
* Typically requires travel to customer site to present and demonstrate the toolset
* Manage new development or carry-over SW projects
* Lead and coordinate the SW project team in order to reach the project and customer's timing and quality targets
* Plan in accordance with the customer and the Project Manager/ Technical Project Lead the activities needed to meet the agreed milestone
* Negotiate with customer project deadlines, requirements for the software discipline
* Manage the project team to realize the project objectives
* Establish and handle technical relationships with all internal and external parties
* Actively manage and optimize the use of resources on project
* Manage problem resolution and change management process including impacts to project timing, cost, overall risks

## Qualifications for software project leader

* Provide inputs and feedback to line managers regarding team members
* Travel for technical workshops, for analysis or fixes at customer (side or at) production site in case production issues arise
* Self-motivated, well organized, excellent communication and influencing skills good communicator, motivator, listener
* Evaluate early customer requirements RFI, RFQ phase change requests CR's and derive technical specifications -Plan and execute design FMEAs and design reviews
* Work out time schedules and milestone plans for specific development activities and projects -Support TSD internal and external departments architecture, engineering, marketing, manufacturing, process, purchasing during the product development and sustaining phase
* Support product improvement or cost reduction activities customer return processes