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# Example of Software Configuration Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of software configuration manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for software configuration manager

* Collaborating with and gathering input from management and lead developers to implement process enhancements and improvements
* This position will have supervisory responsibility
* Experienced in Build and Integration Mgmt
* Proactively manage change requests in the CCB and balance out standard vs
* Administrate the tools and their integrations from a business point of view (Roles, Access Rights, Policies, Documentation)
* Coordination and planning to help define and implement Release Management policies and governance
* Develop tools to track changes across Financial Services Group (FSG) to ensure all changes are known and documented
* Work with the development and support teams to track and document changes for each release
* Effectively manage release communications with internal and external stakeholders
* Review Releases for operational readiness

## Qualifications for software configuration manager

* Management experience determining readiness of products for release
* 10+ years’ experience managing multiple SCM teams, working on multiple platforms (mainframe, unix, windows)
* Experience in requirements gathering, scope definition and environment provisioning in a fast paced, evolving environment
* Professional certification in specific technologies is required, depending on job assignment such as ITIL Foundations,etc
* Willingness to submit to pre-employment drug test and background screenings
* Manage Release Deployments