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# Example of Software Asset Manager Job Description

Our innovative and growing company is searching for experienced candidates for the position of software asset manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for software asset manager

* Providing software asset management to include licenses, contracts, software licensing agreements, software inventory management, supporting license usage, modeling, optimization, in support of the NGA
* Usage of NGA requirement, contracting, financial, and asset management tools to support software licensing procurement, inventory, and usage The contractors shall support the NGA TIS/SAM office to ensure a cohesive agency-wide effort to the total acquisition lifecycle of software in NGA
* Software Procurement Support
* Oversees the daily and long term strategic management of software and technology related hardware within the organization
* Plans, monitors, and records software and/or hardware licenses to ensure compliance with vendor contracts
* Develops and implements procedures for tracking company assets to oversee quality control throughout their lifecycles
* Works with senior management and vendor management functions to review technology resources (hardware/software), expenses, and vendor purchase agreements
* Establishes procedures for determining hardware and software system requirements
* Assists procurement, financial, and legal departments in analyzing budgets, proposals, and vendor contracts for acquisition, monitoring, and compliance of hardware/software assets
* Oversees development and maintenance of tracking system for all hardware/software assets in order to maintain an accurate inventory and accounting of all assets and their components

## Qualifications for software asset manager

* IT background (at least good technical understanding of IT services)
* Experience in „service delivery“ and multicultural environment
* Accountability, ability to take challenges
* Experience from Asset Management or Software development environment
* Experience with implementation of Agile techniques and SCRUM
* Experience with leadership of Software developers